





**Brighton & Hove  
City Council**

# Housing & New Homes Committee

Title:	<b>Housing &amp; New Homes Committee</b>
Date:	<b>13 March 2019</b>
Time:	<b>4.00pm</b>
Venue	<b>Council Chamber, Hove Town Hall, Norton Road, Hove, BN3 3BQ</b>
Councillors:	Hill (Chair), Mears (Opposition Spokesperson), Gibson (Group Spokesperson), Atkinson, Barnett, Bell, Cattell, Druitt, Lewry and Moonan
Contact:	<b>Caroline De Marco</b> Democratic Services Officer 01273 291063 caroline.demarco@brighton-hove.gov.uk

	<p><b>Public Involvement</b></p> <p>The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.</p> <p>Please note that the Public Gallery is situated on the first floor of the Town Hall.</p> <p>If you wish to attend a meeting but are unable to use stairs please contact the Democratic Services Team (Tel: 01273 291066) in advance of the meeting to discuss your access requirements. We can then work with you to enable your attendance and also to ensure your safe evacuation from the building, in the event of an emergency.</p>
	<p>The Town Hall has facilities for disabled people, including a lift and wheelchair accessible WCs. However, in the event of an emergency evacuation use of the lift is restricted for health and safety reasons. Please refer to the Access Notice in the agenda below.</p>
	<p>Infra-red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival</p>

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## AGENDA

### PART ONE

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#### 64 PROCEDURAL BUSINESS

**(a) Declaration of Substitutes:** Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.

**(b) Declarations of Interest:**

- (a) Disclosable pecuniary interests;
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

**(c) Exclusion of Press and Public** - To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

***NOTE:** Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

*A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.*

#### 65 MINUTES OF THE PREVIOUS MEETING

7 - 40

To consider the minutes of the meeting held on 16 January 2019 (copy attached).

#### 66 CHAIRS COMMUNICATIONS

#### 67 CALL OVER

## HOUSING & NEW HOMES COMMITTEE

- (a) Items 70 to 76 will be read out at the meeting and Members invited to reserve the items for consideration.
- (b) Those items not reserved will be taken as having been received and the reports' recommendations agreed.

### 68 PUBLIC INVOLVEMENT

41 - 42

To consider the following matters raised by members of the public:

- (a) **Petitions:** to receive any petitions presented to the full council or at the meeting itself;
- (b) **Written Questions:** to receive any questions submitted by the due date of 12 noon on the 7 March 2019 (copy attached).
- (c) **Deputations:** to receive any deputations submitted by the due date of 12 noon on the 7 March 2019.

### 69 ISSUES RAISED BY MEMBERS

To consider the following matters raised by councillors:

- (a) **Petitions:** to receive any petitions submitted to the full Council or at the meeting itself;
- (b) **Written Questions:** to consider any written questions;
- (c) **Letters:** to consider any letters;
- (d) **Notices of Motion:** to consider any Notices of Motion referred from Council or submitted directly to the Committee.

### 70 HOMELESS MOVE ON - HOLLINGBURY LIBRARY PROPOSALS

43 - 54

Report of Executive Director for Neighbourhoods, Communities & Housing (copy attached).

Contact Officer: *Martin Reid, Laura Webster*

Tel: 01273 293321, Tel: 01273 292705

Ward Affected: *Patcham*

### 71 PRIVATE RENTED SECTOR SELECTIVE LICENSING UPDATE

55 - 60

Report of Executive Director for Neighbourhoods, Communities & Housing (copy attached).

Contact Officer: *Martin Reid*

Tel: 01273 293321

Ward Affected: *All Wards*

### 72 PROCUREMENT OF AN ASSESSMENT SERVICE FOR ROUGH SLEEPERS & HOMELESS ADULTS

61 - 68

## HOUSING & NEW HOMES COMMITTEE

Report of Executive Director for Health & Adult Social Care (copy attached).

Contact Officer: Jenny Knight

Tel: 01273 293081

Ward Affected: All Wards

### **73 CONTRACT AWARD FOR THE PROVISION OF A “SAFE SPACE TO STAY” SERVICE FUNDED FROM THE MINISTRY OF HOUSING COMMUNITIES AND LOCAL GOVERNMENT 69 - 78**

Report of Executive Director for Health & Adult Social Care (copy attached).

Contact Officer: Sue Forrest

Tel: 01273 292960

Ward Affected: All Wards

### **74 HRA BORROWING CAP 79 - 88**

Report of Executive Director for Neighbourhoods, Communities & Housing (copy attached).

Contact Officer: Diane Hughes, Sam Smith Tel: 01273 293159, Tel: 01273 291383

Ward Affected: All Wards

### **75 UPDATE ON PROCUREMENT OF THE MAIN IT SYSTEM FOR HOUSING 89 - 92**

Report of Executive Director for Neighbourhoods, Communities & Housing (copy attached).

Contact Officer: Mo Lawless

Tel: 01273 295975

Ward Affected: All Wards

### **76 HOUSING MANAGEMENT PERFORMANCE REPORT QUARTER 3 2018/19 93 - 122**

Report of Executive Director for Neighbourhoods, Communities & Housing (copy attached).

Contact Officer: Ododo Dafe

Tel: 01273 293201

Ward Affected: All Wards

### **77 ITEMS REFERRED FOR FULL COUNCIL**

To consider items to be submitted to the 28 March 2019 Council meeting for information.

*In accordance with Procedure Rule 24.3a, the Committee may determine that any item is to be included in its report to Council. In addition, any Group may specify one further item to be included by notifying the Chief Executive no later than 10am on the eighth working day before the Council meeting at which the report is to be made, or if the Committee meeting take place after this deadline, immediately at the conclusion of*

## HOUSING & NEW HOMES COMMITTEE

*the Committee meeting*

*Ward Affected: All Wards*

Date of Publication - Tuesday, 5 March 2019

### **PUBLIC INVOLVEMENT**

Provision is made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fourth working day before the meeting.

Agendas and minutes are published on the council's website [www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk). Agendas are available to view five clear working days prior to the meeting date.

Electronic agendas can also be accessed through our meetings app available through [www.moderngov.co.uk](http://www.moderngov.co.uk)

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For further details and general enquiries about this meeting contact Caroline De Marco, (01273 291063, email [caroline.demarco@brighton-hove.gov.uk](mailto:caroline.demarco@brighton-hove.gov.uk)) or email [democratic.services@brighton-hove.gov.uk](mailto:democratic.services@brighton-hove.gov.uk)

### **ACCESS NOTICE**

The public gallery to the council chamber – which is on the first floor – is limited in size but does have 2 spaces designated for wheelchair users. There is a lift to the first floor and an automatic door and ramped access to the public gallery. There is a wheelchair accessible WC close by. The seated spaces available in the gallery can be used by disabled people who are not wheelchair users.

The lift cannot be used in the event of an emergency or for evacuation purposes. So those unable to use the stairs to or from the public gallery can be seated at the rear of the council chamber on the ground floor should you wish to watch the meeting or need to take part in the proceedings, for example if you have submitted a public question.

## HOUSING & NEW HOMES COMMITTEE

Please inform staff on Reception if you have any access requirements so that they can either direct to the public gallery, or to the rear of the council chamber as appropriate.

We apologise for any inconvenience caused.

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- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and

Do not re-enter the building until told that it is safe to do so.